

ARROWHEAD DOG AGILITY ASSOCIATION
also known as
Arrowhead Dog Agility Association of Duluth

The following Constitution and Bylaws are written for the purpose of governing the operation of Arrowhead Dog Agility Association, a/k/a Arrowhead Dog Agility Association of Duluth (herein referred to as the "Association"), its officers, directors and active members.

CONSTITUTION

The main objective of this Association is to promote the sport of dog agility. To this end, the Association shall honor all agility rules and regulations pertaining to the particular style of agility it is currently sanctioning.

The Association shall be a nonprofit organization, and none of its net income or net worth shall inure to the benefit of its members.

Article 1

The name of the Association for purposes of the United States Dog Agility Association (USDAA) and the North American Dog Agility Council (NADAC), shall be Arrowhead Dog Agility Association; for purposes of the American Kennel Club (AKC), shall be Arrowhead Dog Agility Association of Duluth.

Section I

In accordance with the USDAA, Arrowhead Dog Agility Association shall agree to:

- a) hold two (2) sanctioned agility tests/events per year to fulfill its membership agreement with the USDAA;
- b) promote the sport of dog agility and the USDAA in a spirit of good sportsmanship;
- c) conduct one (1) or more agility demonstrations for the purpose of promoting the sport of dog agility; and
- d) allow all dogs, regardless of pedigree, to participate in agility classes and tests/events.

Section II

In accordance with the AKC, Arrowhead Dog Agility Association of Duluth shall agree to:

- a) promote the training of pure-bred dogs;
- b) disseminate knowledge regarding agility training;
- c) conduct classes for the training of dogs and their handlers;
- d) encourage the training of judges;

e) hold and support agility trials, sanctioned matches under the rules and regulations of the AKC; and

f) promote cooperation and good sportsmanship among its members in the training and exhibition of dogs.

Section III

In accordance with the NADAC, Arrowhead Dog Agility Association shall agree to:

a) encourage the advancement of all dogs, regardless of breed, in the sport of dog agility and promote public appreciation of the sport by holding practice sessions, public demonstrations, clinics, exhibitions, matches, trials or other dog-related activities;

b) promote the protection and advancement of the interests of all dogs in the sport of dog agility; and

c) promote good sportsmanship, cooperation and enjoyment among its members, other agility groups, and fellow dog enthusiasts at all times.

BYLAWS

Article I Membership

Section I

Membership shall be open to any individual who is interested in the sport of agility. A person who desires membership must submit to the membership an application form which shall provide that the applicant agrees to abide by the Constitution and Bylaws of the Association. The application shall state the name and address of the applicant. Membership shall be accorded to applicants sponsored by two members in good standing, from separate households, as verified by those sponsors' signatures on the application. In the absence of member sponsorship the applicant can be accorded membership by a majority vote of the Board of Directors. Upon acceptance into the Association, the new member shall pay dues for the current year. Applicants who have been rejected by the Association may re-apply after six (6) months of such rejection.

Members under the age of eighteen (18) will be designated as *Youth Members* and will not be entitled to vote or hold elective office (board of directors).

Section II

Memberships may be terminated in one (1) of the following three (3) ways:

a) *Written resignation*: a member in good standing may resign at any time upon written notice to the Secretary.

b) *Lapsing*: a membership will be considered as lapsed and automatically terminated if dues remain unpaid for ninety (90) days past the date of the January fiscal meeting.

c) *Expulsion*: Upon a written and signed complaint of conduct prejudicial and/or actions detrimental to the sport of dog agility, the Board of Directors shall hold a hearing to investigate said complaint in a timely manner. Said complaint must be received by the Board of Directors within ninety (90) days after the conduct/action(s) in question occurred. The member in question shall have the right to appear and/or call on witnesses on his or her own behalf at said Board of Directors hearing. In the event the Board of Directors determines the complaint has merit and warrants expulsion of the member, the matter shall come before the next Association meeting. A two-thirds (2/3) vote of those members present and voting at the Association meeting shall be necessary for expulsion.

Section III

Membership dues, set at ten dollars (\$10.00) for an individual and fifteen dollars (\$15.00) for a household, shall be due and payable on or before the date of the January fiscal meeting. During the month of December, the Secretary shall send to each member a statement of dues for the ensuing year. No member may vote whose dues are not paid for the current year.

Article II Meetings

Section I

Regular meetings of the Association shall be held each month from April through October, at a minimum, and otherwise as the Association deems necessary, with the annual and fiscal meeting held in January. At each regular meeting, the date, time, and location of the next regular meeting shall be determined. The Association President or a majority vote of the directors may call a special meeting in lieu of a regular meeting. Notice of such meetings and/or changes shall be given to all active members at least seven (7) days prior to said meeting/change. Board of Directors meetings shall be held as needed.

Section II

No fewer than nine (9) members in good standing must be in attendance at any Association meeting in order for any action to be taken by the Association. Each member in good standing whose dues are paid for the current year shall be entitled to one (1) vote at any meeting of the Association at which he or she is present. Proxy voting will not be permitted at any meeting or election. The affirmative vote of a majority of the members present and voting shall be required for the resolution of any question, unless otherwise stated herein.

No fewer than three (3) directors in good standing must be in attendance at any meeting of the Board of Directors in order for any action to be taken by the Board of Directors. The affirmative vote of a majority of the directors present and voting shall be required for the resolution of any question, unless otherwise stated herein.

Section III

The fiscal year of the Association shall conform to the calendar year.

Article III Directors and Officers

Section I

The Board of Directors shall be comprised of the Association officers and two (2) other persons, all of whom shall be members in good standing and all of whom shall be elected for two-year terms at the Association's annual meeting. General management of the Association's affairs shall be entrusted to the Board of Directors.

Section II

The Association's officers shall consist of the President, Vice President, Secretary, and Treasurer, and shall serve in their respective capacities as follows:

a) the *President* shall preside at all meetings of the Association and the Board of Directors, and shall have the duties and powers normally applicable to the office of President as well as acting as chief liaison and spokesperson for the Association in the promotion of the sport of dog agility throughout the community and the world.

b) the *Vice President* shall have the duties and exercise the powers of the President in case of the President's absence or incapacity.

c) the *Secretary* shall keep a record of all meetings of the Association and of the Board of Directors and of all matters of which a record shall be ordered by such; have charge of all correspondence, notify members of meetings, notify new members of their election to membership, and notify officers and directors of their election to office.

d) the *Treasurer* shall collect and receive all moneys due or belonging to the Association. Moneys shall be deposited in a bank designated by the Board of Directors, in the name of the Association. The financial records of the Association shall at all times be open to inspection by the Board of Directors and a report shall be given at every Association meeting of the condition of the Association's current finances. The Treasurer shall make the financial records of the Association available for inspection by members of the Association at each annual fiscal meeting and at other reasonable times upon reasonable notice.

Section III

If an officer or director is absent from at least three (3) consecutive meetings, the Board of Directors shall have the option to call a special meeting to determine whether such officer or director should be removed from office.

Article IV Nomination and Election of Officers and Directors

Section I

Elections for the officers and directors of the Association shall take place at each annual meeting. Elections for the offices of President, Secretary and one Director position shall take place at the annual meetings of odd numbered years. Elections for the offices of Vice President, Treasurer and the other Director position shall take place at the annual meetings of even numbered years.

Section II

Nominations for all officer and director positions whose terms are due to expire at the end of the current year shall be made at the October regular Association meeting (preceding the expiration of said terms) by any members of the Association in good standing. All nominees shall have the right to decline nomination at any time prior to the annual meeting.

Section III

The nominated candidate receiving the greatest number of votes for each office shall be elected. In the event of a tie vote for a single position, a second vote shall be taken by ballot to choose between or among the nominated candidates in the tie. The candidate receiving the greatest number of votes for the office shall be elected. In the event of a tie resulting from the second vote, the election for that office shall be decided by a coin toss.

Section IV

The terms of newly-elected or re-elected officers and directors shall commence at the adjournment of the annual meeting at which their election is announced and shall end when

their successors take office. Each retiring officer or director shall turn over to the successor in office all properties and records relating to that office within thirty (30) days after the election.

Section V

Any vacancies occurring on the Board of Directors or among the officers prior to the natural end of tenure shall be filled until the next annual election by a majority vote of the current members of the Board of Directors at its first regular meeting following the vacancy, or at a special meeting called solely for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the Board of Directors. Nominations for any such vacant position to be filled by election of the Board of Directors shall be made by any current member(s) of the Board of Directors. All nominees for vacant officer and director positions shall have the right to decline nomination at any time prior to the vote. The nominated candidate receiving the greatest number of votes for each office shall be elected. If the two (2) non-officer positions on the Board of Directors are vacant, the two (2) nominated candidates who receive the greatest number of votes shall be declared elected as Directors. In the event of a tie vote for a single position, a second vote shall be taken by ballot to choose between or among the nominated candidates in the tie. The candidate receiving the greatest number of votes for the office shall be elected. In the event of a tie resulting from the second vote, the election for that office shall be decided by a coin toss. The term(s) of newly-elected officer(s) and/or director(s) shall commence at the adjournment of the meeting at which their election is announced and shall end when their successors take office. Each retiring officer or director shall turn over to the successor in office all properties and records relating to that office within thirty (30) days after the election.

Section VI

The Board of Directors may adopt additional rules governing elections not inconsistent with the Constitution and Bylaws.

Article V Committees

The Association or the Board of Directors may form and dissolve committees as they deem necessary.

Article VI Amendments

Section I

Amendments to the Constitution and Bylaws may be proposed by the Board of Directors or by written petition by twenty percent (20%) of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members present at an Association meeting, with recommendations of the Board, for a vote within three (3) months of the date the petition was received.

Section II

The Constitution and Bylaws may be amended by a two-thirds (2/3) vote of the members present and voting at any regular or special Association meeting.

Article VII Dissolution

The Association may be dissolved at any time by the written consent of not less than two-thirds (2/3) of the members, and will follow the rules and regulations set down by the Minnesota Secretary of State governing non-profit incorporated organizations. In the event of the dissolution of the Association other than for purposes of reorganization, whether voluntary or involuntary, or by operation of law, none of the property of the Association, nor any proceeds thereof, nor any assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association, its property and assets shall be given to a charitable organization for the benefit of dogs, such organization to be selected by the Board of Directors.

Article VIII Order of Business

At meetings of the Association, the order of business, in so far as the character and nature of the meeting permits, shall be as follows:

- Roll call
- Report of Secretary / Minutes of Previous Meeting
- Report of Treasurer / Status of Finances
- Report of President
- Report of Board of Directors (if BOD meeting was held since the previous Association meeting)
- Report of Committees
- Unfinished Business
- New Business
- Election of New Members
- Elections of Officers and Directors (at annual meeting)
- Scheduling of Next Association Meeting
- Adjournment